



BEELARONG COMMUNITY FARM ASSOCIATION INC.

IA28445 ABN 36 492 094 065

Corner York & Beverley Streets, Morningside QLD 4170
PO Box 595, Morningside QLD 4170
Telephone: 0401 168 657
Email: info@beelarong.org.au

NOTICE OF MEETING ANNUAL GENERAL MEETING

The Annual General Meeting of
Beelarong Community Farm Association Inc
will be held on:
Sunday, October 3, 2021
Corner York & Beverley Streets, Morningside QLD
commencing at 3:00 p.m.

Members are asked to arrive by 2:45 p.m. to register their attendance.

A Family or Group membership is entitled to register two attendees to vote.

If you cannot attend the Meeting, you can appoint a proxy to vote by using the attached proxy form.
Completed proxy forms must be handed to the Secretary before the start of the meeting.

AGENDA

In accordance with the Association Rules, all members of the current Management Committee retire.

Ordinary Business

1. Open and Welcome.
2. Quorum (Attendance)
3. Apologies and Announcement of Proxies.
4. Confirmation of the Minutes of the Annual General Meeting held December 6, 2020.
5. President's Report.
6. Financial Report.
7. To receive and consider the Financial Reports and the Auditor's Report in respect of the financial year ending 30th June 2021.
8. Education Report.
9. Allotment and membership Report.
10. Election of members of the Management Committee.
11. Appointment of an auditor for the financial year ending 30th June 2022.
12. Close of Meeting



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PROXY APPOINTMENT FORM

Proxy appointment forms must be handed to the Secretary before the start of the meeting. A Family or Group membership is entitled to two votes and therefore two Proxies. Unless otherwise instructed by the Member, the proxy may vote as the proxy considers appropriate.

I, of

being a member of the Association, appoint

..... of

as my proxy to vote for me on my behalf at the Annual General Meeting of the Association, to be held on December 6, 2020, and at any adjournment of the meeting.

Member's Name: Signed: Date:

If you wish to instruct your appointed Proxy on how to vote on your behalf, you need to complete the section below

This form is to be used *in favour of / *against [*strike out whichever is not wanted*] the following resolutions—

[*List relevant resolutions*]

.....
.....
.....
.....

Member's Name: Signed: Date:



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**NOMINATION FORM
FOR ELECTION OF MANAGEMENT COMMITTEE**

Nomination forms must reach the Secretary by 3:00 p.m. on Sunday, September 19, 2021

Address by mail to:
The Secretary, Beelarong Community Farm Association Inc, PO Box 595, Morningside Qld 4170.
Or hand in person to a Committee Member during shed opening hours.
Or scan and email to secretary@beelarong.org.au

NOMINATION:

I, nominate (insert candidate's name):

For (circle one): President / Vice-President / Secretary / Treasurer / Committee Member

Proposer's Name: Signed: Date:

Seconder's Name: Signed: Date:

ACCEPTANCE OF NOMINATION AND DECLARATION:

I, (insert candidate's name) accept this nomination and declare that:

1. I am currently a financial member of Beelarong Community Farm Association Inc.
2. I am over 18 years of age
3. I meet the eligibility requirements of the Queensland Associations Incorporation Act 1981 (shown overleaf).
4. I am not under any legal liability which would prevent me taking and holding office in the Association.

Signature (Candidate) Date.....

- (a) Any 2 members of the association may nominate another member (the *candidate*) to serve as a member of the management committee;
- (b) the nomination must be—
 - (i) in writing; and
 - (ii) signed by the candidate and the members who nominated him or her; and
 - (iii) **given to the secretary at least 14 days before the annual general meeting** at which the election is to be held;

*A list of nominated candidates received will be posted on the **Farm's website** 7 days prior to the AGM. Elections for these positions will be held at the AGM. Members present at the meeting may vote for any number of candidates, not more than the number of vacancies. If at the beginning of the meeting there are not enough candidates nominated, nominations will be taken from the floor of the meeting.*



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Associations Incorporation Act 1981

61A Eligibility for election to a management committee

(1) A person is not eligible to be elected as a member of an incorporated association's management committee if—

(a) The person has been convicted—

(i) on indictment; or

(ii) Summarily and sentenced to imprisonment, other than in default of Payment of a fine; and

(b) The rehabilitation period in relation to the conviction has not expired.

(1A) Also, a person is not eligible to be elected as a member of an incorporated association's management committee if—

(a) under the *Bankruptcy Act 1966* (Cwlth) or the law of an external territory or another country, the person is an undischarged bankrupt; or

(b) the person has executed a deed of arrangement under the *Bankruptcy Act 1966* (Cwlth), part X or a corresponding law of an external territory or another country and the terms of the deed have not been fully complied with; or

(c) the person's creditors have accepted a composition under the *Bankruptcy Act 1966* (Cwlth), part X or a corresponding law of an external territory or another country and a final payment has not been made under the composition.

(2) In this section—

rehabilitation period has the meaning given in the *Criminal Law (Rehabilitation of Offenders) Act 1986*.